



## End of Financial Year Maintenance for QuickBooks and ABM

As the close of the financial year approaches, some TSM customers may consider updating their QuickBooks company file. If you are running the QuickBooks link to TSM there are a few things you should be aware of that may affect your link. The QuickBooks link references accounts, products, customers, tax codes, QuickBooks Classes as well as a few other things using unique record identification codes. These codes are generated at random by the QuickBooks engine and vary from one company file to another. This means that a customer, product or account record with the same name will have two different ID numbers. Whilst new customers, suppliers and products will post over as soon as they are used on transactions, account codes will not.

There are three common operations that you may choose to undertake at the close of business year that will affect the QuickBooks list. Below is a list and a short description of actions needed to make the link work correctly after updating the QuickBooks company file:



**1 Changes to the accounts list.** Please call us after the changes are performed and before you attempt a post, so that we can reset the accounts list in the TSM codes table.

**2 New company file.** If you wish to start a new company file, the QuickBooks link needs to be completely reset. This requires some intervention on the part of the TSM Support department and may take a few hours depending on the complexity of your setup and any additional data maintenance work that may be required. If there are no changes to the customer, supplier and accounts list, we recommend that you undertake the following instead:

**3 Close off old transactions and prune out last year's data.** You will need to archive the QuickBooks company file before pruning out the old data. Generally this does not require any intervention on the part



### Did you know...

Right-clicking on the Note button on the Job Cards screen will bring up the Audit Trail – a record of changes made to the specific job, including the logged in user who made them. A system wide record can also be found by clicking Utilities-> Audit Trail.

Did you know you can save data entry time with repetitive jobs by using the replicate function in Job Cards to copy an existing jobs details..



### Don't forget about the TSM user forum

With over 170 members, it is a great place to get support or tips on TSM from colleagues in your industry and others. If you have any features that you

of TSM Support for the link to continue working correctly, because the QB record ID's will remain the same.

Note that the ABM link may require some maintenance work as it uses the same framework as the QuickBooks Post.

Please note that you will need to have an active pre-paid hours or a 'PAYG Support' contract for TSM Support to be able to undertake any data maintenance work in conjunction with the QuickBooks company file update. Please do not hesitate to call us if you have any questions regarding how to proceed. There may not need be any significant interference on our part and we can usually suggest a way to proceed that will minimise downtime and maximise your Accounting Link's performance.



## Implementing a Successful Business Oriented Internet Strategy

*(Last Part of a 3 part series)*

### Remember

It is important that you make the right impression the first time. Many companies lose their most important Internet contacts with a bad site. You want to attract people back on a regular basis so:



**Do it right or don't do it at all!**

**Continuously update your Internet marketing plan**

**Test it, Test it and Test it again!**

would like to see in TSM, please post your idea in New Features Suggestions section of the forum. You can also find out if others also think this is a good idea!

Check it out now:

<http://www1.theservicemanager.com/tsmforum>



For any technical support or assistance, please call:

- 02 8002 2311 Sydney
- 03 9010 9011 Melbourne
- 07 3102 7511 Brisbane
- 08 9467 2911 Perth

## Use Your TSM \$50 Voucher Now!



TSM has given away a special TSM \$50 voucher to our valued customers last year. This voucher which can be used for any purchase of TSM products (Services and maintenance excluded) and is valid until June 30, 2008.

Get this voucher now so you can start the year right for your business! See your voucher for conditions of use.

## Summary

The Internet provides a wonderful opportunity for you to establish itself a premier position in the on-line electronic commerce world.

You need to carefully consider and plan how an online service can help you service your existing customers, integrate with your other information products and help you gain new clients in the process.

By careful design, new clients can also find you, and increase your business in the process.

### **Be wary of relying on a computer technician or a programmer for the right Internet marketing advice.**

Be prepared to devote TIME to managing your Internet marketing, Developing an Internet driven global 'Brand Name' will not happen overnight. You will not be wasting time but rather investing in the future online success of your business,

TSM is available to assist you in any way possible to achieve these goals!



### **Come and see TSM at Booth U65!**

TSM would like to invite you to come and see us at Booth U65 at the CEBIT Exhibit show in Sydney Convention and Exhibition Center at Darling Harbour, between Tuesday 20 May and Thursday 22 May.

CeBIT Australia 2008 is the largest and most important business-to-business technology event in the region.

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- 750+ Solution Providers
- 5000+ Technology Experts
- 30 Show Floor Categories

If you have not received your TSM voucher yet, please call the Marketing Department at 02 9690 3888.

### **TSM 6.8 Beta Testers wanted!**

TSM 6.8 is nearing release and we are looking for Beta testers to try out the latest version and give use your feedback. Please visit the TSM forum

<http://www1.theservicemanager.com/tsmforum> to sign up!



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See you @ CeBIT Australia,  
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Drop by our booth and let's catch up! We'd love to hear what's the latest with you. As a TSM customer, we also would like to share with you what's been happening with TSM. Bring a colleague with you and you can also get a surprise giveaway for dropping by!

See you at Booth U65!



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